

## **Classroom Procedures**

Advanced Web Design 2011-2012

Be ready: This is an advanced computer science course. It is considered college level. The entire class period is used for lab purposes and the time allocated should be used appropriately. Come to class on time and prepared to work. I cannot help you at home. The best use of class time is to ask me questions on the curriculum.

Be responsible: The content of the course builds upon itself. You may be asked to alter and update previous assignments. All programs should be backed up on a flash drive or another computer. If you lose any assignment, you will be responsible to recreate the previous work which is a loss of your valuable study time. When you return from an absence, it is your responsibility to ask about missed work. You may have time equal to the number of days missed to make up the work. Tests will need to be made up by special arrangement.

Appropriate behavior: It is inappropriate to use the school computers for anything other than school work. Students never have permission to play games. Even if you bring your own notebook to school, you are still responsible for ethical use of that computer. The schools appropriate technology guidelines will be enforced.

Ask for help: If you are struggling, seek help from a fellow student, a family member, or me. If you need extra help from me, please ask for help when it is appropriate. I am available during class, lunch or by appointment.

Homework: Homework is mainly in the form of computer programs or research assignments. These assignments may take several days to complete. They should not be attempted the night before they are due. The homework should be started at school during lab time and completed at home. Homework may be a book assignment or lab project. **Late homework will only be accepted at teacher discretion.** An assignment turned with out a name is not considered a proper submission and will be considered late. If late work is accepted, it may only receive up to 75% credit depending on the infraction. Back up all of your work on your home computer, CD-ROM, or flash-drive. This class builds assignments on previous work.

Grading: Approximately 45% of your grade will be tests, quizzes, and projects. Participation counts for 5%. The remaining 50% will be homework, and labs. It is very important that you keep up with the class. This is an advanced class, and it moves at a very fast rate. Participation means actively attributing to the classroom and peers. Showing up to class, is not considered actively participating.

Calculating your grade: I will be using the on-line ABI grade book program. You may visit the parent/student portal at any time to check your grade. The grading scale is as follows:

90-100%	= A
80-89%	= B
70-79%	= C
60-69%	= D
0-59%	= F

Please keep this sheet in the front of your binders so that you may refer to it when you have questions about grading procedures. If you are unsure how to figure out your grade, set up a time after school.

### **School Vision and Mission**

Our school community believes that education is the cornerstone of a better world. Our mission is to provide an effective, comprehensive education for every student which fosters high academic achievement, positive self-worth, and responsible citizenship in an environment of mutual respect, trust and cooperation among students, staff, and parents.

### **Expected School-Wide Learning Results**

Our school adopted Expected School-wide Learning Results (ESLRs) as part of the Western Association of Schools and Colleges (WASC) self-study process. The following is the statement of our ESLR's:

“Our students are well-rounded citizens, innovative and global thinkers, and life-long learners who are respectful of diversity. They communicate effectively by applying information and technology to think critically, and seek skills for the future.”

### **Learning Goals**

Brea Olinda High School students will be WILDCATS:

- Well-rounded citizens,
- Innovative and global thinkers, and
- Life-long learners who are respectful of
- Diversity. They
- Communicate effectively by
- Applying information and technology to
- Think critically and
- Seek skills for the future